

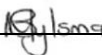
	FORM: QM8.2/F-02 - Quality Policy Statement		ISO 17025 Clause 8.2
	Compiled By: Lizet Moore	Signature: 	Date Approved: 2019-05-06
	Amended By: Lizet Moore	Signature: 	REV No: 04
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Quality Policy Statement:

The Management of BioToxLab is committed to provide high quality and timely aquatic toxicity tests of water, soils/sediments, leachates, products and other samples and to consistently meet the requirements ISO17025:2017, Regulatory Authorities and the expectations of our Clients. The Management also places the utmost importance on the integrity, impartiality, confidentiality and potential conflicts of interests in carrying out its services.

The policy is achieved through:

- a) Conducting an annual risk assessment as well as ongoing risk assessments on impartiality and conflict of interest on an organizational as well as project-specific basis
- b) Ensuring that conflict of interest and objectivity are addressed further through training sessions and contractually binding agreements to ensure that all activities undertaken throughout the analysis process are conducted in an independent and impartial manner
- c) Ensuring continued development, implementation, maintenance and review of the Quality System and to continually seek improvements in the effectiveness of the Quality System
- d) Reporting results accurately and unambiguously in a timely manner; to seek improvements in the service provided to clients; to continually review the determinations offered to clients to continue to meet their needs
- e) Meet client's requirements in terms of turn-around time, sample administration and reliability of service
- f) Ensuring tests are performed by suitably trained and competent staff and to provide opportunities for staff to extend their knowledge and gain relevant qualifications
- g) Ensuring equipment used is fit for purpose, properly maintained and calibrated and where possible, measurements are traceable to recognized standards; to seek improvements in equipment and methodology used
- h) Ensuring methods used are up to date and validated as fit for use
- i) Ensuring full traceability throughout the sample handling process and to ensure sample handling procedures and environmental conditions do not affect the results; to look for improvements in our procedures and facilities to improve organization and workflow
- j) Using internal audits and other checks to ensure the quality system continues to comply with requirements; to ensure problems are investigated promptly, the root cause established, and effective action taken to prevent recurrence
- k) Seeking to improve communication (internal and with clients) to ensure information is made available as rapidly as possible to those who need it
- l) Monitoring subcontractors and suppliers to ensure quality standards are not jeopardized.
- m) Personnel of the Laboratory familiarizing themselves with the QMS and related documentation and being committed to the implementation thereof.
- n) Maintenance and improvement of a rigorous Quality Control Program
 - i. Analysis and evaluation of internal quality control samples including regular reference tests
 - ii. Participation in accredited Proficiency Testing Schemes

Directors:
2019/05/06



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